

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE KOOTENAY EAST REGIONAL HOSPITAL DISTRICT HELD AT THE REGIONAL DISTRICT OFFICE IN CRANBROOK BC ON FEBRUARY 14, 2020**

**PRESENT**

Chair Dean McKerracher District of Elkford

**REGIONAL DISTRICT OF EAST KOOTENAY**

Director Mike Sosnowski RDEK Electoral Area A  
Director Stan Doehle RDEK Electoral Area B  
Director Rob Gay RDEK Electoral Area C  
Director Jane Walter RDEK Electoral Area E  
Director Susan Clovechok RDEK Electoral Area F  
Director Gerry Wilkie RDEK Electoral Area G

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

Director Garry Jackman RDCK Electoral Area A  
Alternate Director Larry Binks RDCK Electoral Area C

**MUNICIPALITIES**

Director Lee Pratt City of Cranbrook  
Director Wesly Graham City of Cranbrook  
Director Ange Qualizza City of Fernie  
Director Don McCormick City of Kimberley  
Alternate Director Gerry Taft District of Invermere  
Director David Wilks District of Sparwood  
Director Karen Unruh Town of Creston  
Director Chris Hambruch Town of Golden  
Director Clara Reinhardt Village of Radium Hot Springs

**ABSENT**

Director Karen Cathcart CSRD Electoral Area A  
Director Allen Miller District of Invermere  
Director Tanya Wall RDCK Electoral Area B  
Director Adam Casemore RDCK Electoral Area C  
Director Karl Sterzer Village of Canal Flats

**STAFF**

Shawn Tomlin Chief Administrative Officer  
Shannon Moskal Corporate Officer  
Holly Ronnquist Chief Financial Officer  
Connie Thom Executive Assistant (Recording Secretary)

The meeting was called to order at 11:31am.

**ELECTION OF CHAIR AND ACTING CHAIR**

Shannon Moskal, Corporate Officer, called for nominations for the position of Kootenay East Regional Hospital District Chair.

1326  
Nomination / Chair

MOVED by Director Doehle  
SECONDED by Director Walter

THAT Dean McKerracher be nominated for the position of Chair of the Kootenay East Regional Hospital District.

**CARRIED**

There being no further nominations, Director Dean McKerracher was declared Chair of the Kootenay East Regional Hospital District.

Shannon Moskal, Corporate Officer, called for nominations for the position of Acting Chair of the Kootenay East Regional Hospital District.

**ELECTION OF CHAIR AND ACTING CHAIR (continued)**

1327  
Nomination / Acting Chair

MOVED by Director Sosnowski  
SECONDED by Director Graham

THAT David Wilks be nominated for the position of Acting Chair of the Kootenay East Regional Hospital District.  
CARRIED

There being no further nominations, Director David Wilks was declared Acting Chair of the Kootenay East Regional Hospital District.

Chair McKerracher assumed the chair at 11:34 am.

**ADJOURN TO CLOSED**

1328  
Adjourn to Closed

MOVED by Director Reinhardt  
SECONDED by Director Gay

THAT the meeting adjourn to a Closed KERHD Board of Directors meeting to consider the following matter:

Capital Projects and Capital Planning Update – Section 90(2)(b) of the *Community Charter* – the consideration of information received and held in confidence relating to negotiations between the Provincial Government and a third party.

CARRIED

The meeting adjourned to closed at 11:35 am.

The meeting reconvened to open at 12:51 pm.

Director's Mike Sosnowski, Wesly Graham and Lee Pratt left the meeting at 12:51 pm.

**ADOPTION OF THE AGENDA**

1329  
Agenda

MOVED by Director Reinhardt  
SECONDED by Director Binks

THAT the agenda for the KERHD Board of Directors meeting be adopted.  
CARRIED

**ADOPTION OF THE MINUTES**

1330  
Minutes

MOVED by Director Wilks  
SECONDED by Director Wilkie

THAT the Minutes of the KERHD Board of Directors meeting held on November 1, 2019 be adopted as circulated.  
CARRIED

**DELEGATIONS**

**Brent Hobbs**, Director, Patient Transportation, Interior Health, and **Chelsea Mossey**, Manager, Government Relations, BC Transit, reviewed the Health Connections Ridership for medical versus non-medical ridership for 2019 noting that the Golden to Cranbrook ridership service days may change to Tuesday and Thursday.

Director Ange Qualizza left the meeting at 1:21 pm and returned at 1:27 pm.

**Todd Mastel**, Director Business Support, Interior Health, reviewed the capital funding request for the 2020/2021 fiscal year advising that the funding request incorporates identified priorities, construction projects, equipment and information technology (IMIT) and the need to replace aging infrastructure.

Alternate Director Larry Binks left the meeting at 1:46 pm and returned at 1:50 pm.

**Terri Domin**, Executive Director, Interior Health, briefly explained the announcement from CEO Susan Brown to standardize job titles and positions and to have one executive director and five directors to oversee health service areas within the region.

**NEW BUSINESS**

1331  
IH Capital  
Funding Request

MOVED by Director Reinhardt  
SECONDED by Director Jackman

THAT the following 2020/2021 Interior Health capital funding requests be approved:

Facility	Description	KERHD Share
Henry Durand Manor	Exterior Landscaping	\$ 160,000
East Kootenay Regional Hospital	Widen Patient Doorways	\$ 30,000
Creston Valley Hospital	Health Unit Renovation	\$ 37,600
East Kootenay Regional Hospital	Exterior Door Replacement	\$ 36,200
Cranbrook Wellness Centre	Canopy Replacement	\$ 34,800
East Kootenay Regional Hospital	Fire Alarm System Voice Over	\$ 33,200
Dr. F.W. Green Memorial Home	Dry Sprinkler Heads Replacement	\$ 22,000
Golden & District Hospital	Roof Top Fall Protection Rails	\$ 21,200
Regional	Various IMIT Projects	\$ 403,700
East Kootenay Regional Hospital	SPECT CT	\$ 879,200
East Kootenay Regional Hospital	Kitchen Waste Disposal and Conveyor System	\$ 160,000
East Kootenay Regional Hospital	Ultrasound, Cardiac	\$ 69,200
East Kootenay Regional Hospital	Orthopaedic Table	\$ 64,800
Golden & District Hospital	Ultrasound	\$ 57,200
East Kootenay Regional Hospital	Digital Video Cameras	\$ 53,200
All Facilities	Global Grant	\$ 424,240

CARRIED

Holly Ronnquist, CFO, presented the draft 2020 Annual Budget.

1332  
Audit Planning Report  
BDO Canada LLP

MOVED by Director Gay  
SECONDED by Director Clovechok

THAT BDO Canada LLP be advised that for the purposes of the audit, the appropriate person in the governance structure with whom to communicate, is the Board Chair.

CARRIED

1333  
KERHD Board  
Expense Policy

MOVED by Director Reinhardt  
SECONDED by Director Wilks

THAT the proposed amendment to the Kootenay East Regional Hospital District Board Expense Policy be approved.

CARRIED

**BYLAWS**

1334  
Bylaw No. 118  
Three Readings

MOVED by Director Reinhardt  
SECONDED by Director Wilkie

THAT Bylaw No. 118 cited as “Kootenay East Regional Hospital District – Annual Budget Bylaw No. 118, 2020” be read a first, second and third time.

CARRIED

1335  
Bylaw No. 118  
Adoption

MOVED by Director Reinhardt  
SECONDED by Director Walter

THAT Bylaw No. 118 cited as “Kootenay East Regional Hospital District – Annual Budget Bylaw No. 118, 2020” be adopted.

CARRIED

1336  
Bylaw No. 119  
Three Readings

MOVED by Director Walter  
SECONDED by Director Reinhardt

THAT Bylaw No. 119 cited as “Kootenay East Regional Hospital District – Capital Expenditure Bylaw No. 119, 2020” be read a first, second and third time.  
CARRIED

1337  
Bylaw No. 119  
Adoption

MOVED by Director Reinhardt  
SECONDED by Director Clovechok

THAT Bylaw No. 119 cited as “Kootenay East Regional Hospital District – Capital Expenditure Bylaw No. 119, 2020” be adopted.  
CARRIED

1338  
Bylaw No. 120  
Three Readings

MOVED by Director Reinhardt  
SECONDED by Director Wilks

THAT Bylaw No. 120 cited as “Kootenay East Regional Hospital District – Board Remuneration Bylaw No. 120, 2020” be read a first, second and third time.  
CARRIED

1339  
Bylaw No. 120  
Adoption

MOVED by Director Reinhardt  
SECONDED by Director Clovechok

THAT Bylaw No. 120 cited as “Kootenay East Regional Hospital District – Board Remuneration Bylaw No. 120, 2020” be adopted.  
CARRIED

**ADJOURNMENT**

The meeting adjourned at 2:30 pm.

**CERTIFIED CORRECT**

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**Chair Dean McKerracher**

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**Shannon Moskal, Corporate Officer**